

DATES FOR LOCAL/INTER REGION/SIBLING CASES TRANSFERS

Proforma-A (Local transfer forms) -25 April 2023 (From 12.30 to 1.00 pm) to 28 April 2023 (From 12.30 to 1.00 pm)

Proforma-B (Inter region forms) - 25 April 2023 (From 12.30 to 1.00 pm) to 28 April 2023 (From 12.30 to 1.00 pm)

Proforma-C (Sibling cases along with Proforma A) -25 April 2023 (From 12.30 to 1.00 pm) to 28 April 2023 (From 12.30 to 1.00 pm)

- प्रोफोर्मा A- जिस विद्यालय में विद्यार्थी अध्ययनरत है, उसी विद्यालय में जमा करवाए।
- प्रोफोर्मा B- जिस विद्यालय में विद्यार्थी को स्थानांतरण लेना है, उसमें जमा करवाए।
- स्थानांतरण सूची से पहले अभिभावक अपने बच्चो का स्थानांतरण पत्र (Transfer certificate or TC) नहीं ले, इसके लिए अभिभावक स्वयं जिम्मेदार होंगे।

For further enquiry please contact:

For First Shift-

1. Mr. R M Sharma, TGT (for Secondary Classes)
2. Mr. Devender, PRT (for Primary Classes)

For Second Shift-

1. Dr. Manish Kumar, PGT

Local Transfer Application 2023-24

(To be filled by Parent/Guardian)

Name of the Present KV _____		Shift: _____		
1	Name of the Student			
2	Class (stream in case of class XI & XII)			
3	Date of Admission in present KV			
4	Mother's Name & mobile no.			
5	Father's Name & mobile no.			
6	Email ID of Father/Mother			
7	Parent's Department (Central/State/Any Other)			
8	Category of parent (I,II,III,IV,V/VI)			
9	Whether admission under RTE? (Yes/No)			
10	Present Address			
11	Name of KV where transfer is requested. (Mention atleast 3 KVs in nearby localities according to preference)	1.	2.	3.
12	Reason for seeking Transfer: Please tick (√) wherever applicable:-			
	(a) Parents' transfer (Cat. I to IV only) (), (b) Sibling Case* (), (c) Shifting to own house (), (d) Shifting to rented accommodation (), (e) Any other (Mention reason) _____			

Certified that the above information is correct to the best of my knowledge and if at any stage the information submitted is found to be wrong /incorrect, I shall forfeit my claim for Local Transfer of my Ward.

(SIGNATURE OF THE PARENTS WITH DATE)

Certified that the above case is forwarded after verifying the details with the help of records and relevant papers.

(SIGNATURE WITH SEAL)

Class Teacher:

Name: _____

PRINCIPAL

(Present KV where student is studying)

Signature: _____

***Note: In case of sibling, Proforma C is to be filled and verified by the concerned Principal.**

Inter-Region Transfer Application 2023-24
(To be filled by Parent/Guardian)

1	Name of the Present KV(shift)			
2	Name of Region			
3	Name of the Student			
4	Class (stream in case of class XI & XII)			
5	Date of Admission in present KV			
6	Mother's Name & mobile no.			
7	Father's Name & mobile no.			
8	Whether admission under RTE? (Yes/No)			
9	Email ID of Father/Mother			
10	Parent's Department (Central/State/Any Other)			
11	Category of parent (I,II,III,IV,V/VI)			
12	Present Address			
13	Name of KV where transfer is requested. (Mention atleast 3 KVs in nearby localities according to preference)	1.	2.	3.
14	Reason for seeking Transfer: Please tick (✓) wherever applicable:-			
	(a) Allotment of govt. Accommodation (), (b) Shifting to own house (), (c) Shifting to rented accommodation (), (d) Sibling Case* (), (e) Any other (Mention reason)_____			

Certified that the above information is correct to the best of my knowledge and if at any stage the information submitted is found to be wrong /incorrect, I shall forfeit my claim for Inter-region transfer of my Ward.

(SIGNATURE OF THE PARENTS WITH DATE)

Certified that the above case is forwarded after verifying the details with the help of records and relevant papers.

(SIGNATURE WITH SEAL)

Admission Incharge:

Name: _____

PRINCIPAL

(KV of first choice indicated above by the parent)

Signature: _____

***Note: In case of sibling, Proforma C is to be filled and verified by the concerned Principal.**

Kendriya Vidyalaya Sangathan, Delhi Region

Proforma C

(To be filled by KV where sibling is studying)

In case the transfer is sought on **Sibling** basis, the following details are required to be filled:

Details of Sibling:

1	Name of KV with shift	
2	Name of student	
3	Class (with stream in case of Class XI and XII)	
4	Relation (Brother/Sister)	
5	Date of admission	
6	Name of mother with mobile no.	
7	Name of father with mobile no.	

Certified that the above case is forwarded after verifying the details with the help of records and relevant papers.

(SIGNATURE WITH SEAL)

Verified by Class Teacher:

Name: _____

Signature: _____

PRINCIPAL
(KV where sibling is studying)
